

<b>Committee:</b> Board of Governors of the City of London School for Girls	<b>Date:</b> 4 <sup>th</sup> February 2015	<b>Item no:</b>
<b>Report of:</b>  The Headmistress	<b>Public:</b>	
	<b>For Decision</b>	
<b><u>Summary</u></b>		
It is <b>recommended</b> that the contents of the report be noted and that the Board approve the Pupil & Parent Data Protection Policy (Revised January 2015) at Annex B.		

### **Forthcoming Events for Remainder of Spring Term**

1. 5<sup>th</sup> February                      Year 7 Concert
- 9<sup>th</sup> February                        Spanish Film Evening
- 10<sup>th</sup> February                      Parents information evening: approaches to  
teaching and learning at CLSG
- 11<sup>th</sup> February                        Sing and Swing Concert
- 16<sup>th</sup> - 20<sup>th</sup> February                Half Term
- 26<sup>th</sup> February                        Year 13 Parents' Evening
- 27<sup>th</sup> February                        Lunchtime Concert
- 4<sup>th</sup> March                              Colton Memorial Lecture
- 4<sup>th</sup> March                              Sixth Form Concert
- 5<sup>th</sup> March                              Prep Parents' Evening
- 5<sup>th</sup> March                              International University Fair
- 6<sup>th</sup> March                              Staff INSET – school starts at 10.30am
- 12<sup>th</sup> March                            Prep Parents' Breakfast and Poetry Performance
- 12<sup>th</sup> - 13<sup>th</sup> March                    AS/A2 Music Controlled assessments
- 15<sup>th</sup> March                            Bronze and Silver DofE training day in school
- 16<sup>th</sup> – 19<sup>th</sup> March                    A-level Theatre Studies Performances TBC
- 17<sup>th</sup> March                            Joint Concert with CLS at CLS
- 18<sup>th</sup> March                            Head Girl and Deputy Head Girl Hustling
- 18<sup>th</sup> March                            Whole School Photo
- 19<sup>th</sup> March                            Year 8 Parents' Evening
- 23<sup>rd</sup> – 26<sup>th</sup> March                    Year 11 GCSE Drama performances
- 24<sup>th</sup> March                            Chairman's Dinner (Tallow Chandlers Hall)
- 25<sup>th</sup> March                            Prep Spring Concert & Art Exhibition
- 27<sup>th</sup> March                            House Music competition
- 27<sup>th</sup> March                            Term ends

### **Educational Visits**

2. 31<sup>st</sup> Jan. – 14<sup>th</sup> Feb.                Year 9 de la Salle Immersion Exchange
- 9<sup>th</sup> – 12<sup>th</sup> February                U2 French trip
- 10<sup>th</sup> – 12<sup>th</sup> February                Year 13 CERN trip
- 12<sup>th</sup> – 15<sup>th</sup> February                Year 7 Geography/Classics trip to Italy
- 12<sup>th</sup> – 16<sup>th</sup> February                Year 10 – 13 Classics trip to Greece
- 12<sup>th</sup> – 17<sup>th</sup> February                Salamanca Trip
- 13<sup>th</sup> – 21<sup>st</sup> February                Ski Trip

10 <sup>th</sup> March	Year 8 Hampton Court visit
14 <sup>th</sup> – 28 <sup>th</sup> March	Year 9 de la Salle Immersion Exchange
27 <sup>th</sup> – 30 <sup>th</sup> March	GCSE Berlin Trip
20 <sup>th</sup> – 22 <sup>nd</sup> April	Silver DofE practice expedition
24 <sup>th</sup> – 27 <sup>th</sup> April	Year 8 Barcelona trip
25 <sup>th</sup> – 26 <sup>th</sup> April	Bronze DofE practice expedition
1 <sup>st</sup> May	L2 visit to the Ragged School Museum
7 <sup>th</sup> – 8 <sup>th</sup> May	L2 overnight trip to Historic Chatham Dockyard
7 <sup>th</sup> – 13 <sup>th</sup> May	Year 10 German exchange (CLSG to AVG)
17 <sup>th</sup> – 18 <sup>th</sup> June	Euro Disney Tour
19 <sup>th</sup> – 23 <sup>rd</sup> June	Year 8 Normandy trip
19 <sup>th</sup> – 25 <sup>th</sup> June	Year 10 German exchange (AVG in CLSG)
20 <sup>th</sup> – 21 <sup>st</sup> June	Bronze DofE qualifying expedition
27 <sup>th</sup> June – 2 <sup>nd</sup> July	Biology A-level field trip
3 <sup>rd</sup> July	Year 10 celebration trip
3 <sup>rd</sup> – 5 <sup>th</sup> July	Silver DofE qualifying expedition
10 <sup>th</sup> – 13 <sup>th</sup> July	Skern Lodge trip

### **Governors' Visiting Days**

3. Staff and pupils are always very pleased to welcome Governors to spend a day in school, either attending lessons in a particular subject or else shadowing a particular year group.

If any Governor would like to spend a day in school, he or she is asked to contact the Deputy Head (Pastoral) at the school to discuss dates and the desired programme.

### **Health & Safety**

4. A fire/emergency evacuation drill will take place before half term. Minutes of the recent Health and Safety Committee Meeting are attached at Annex A.

### **Lettings**

<b>5. Hirer</b>	<b>Dates</b>	<b>Venue</b>
Barbican Association	24th Feb	Main Hall
BBC Singers	10th Feb	Main Hall
Chelsea Opera Group	18th, 19th, 22nd Feb	Main Hall
City of London Police Cadets	20th Jan, 10th Feb, 3rd Mar & 14th Apr	Lecture Theatre
Crossrail	21st Jan	Committee Room
Geen Spirit	14th Mar	Main Hall
Justin Craig Education	2 <sup>nd</sup> , 4th, 17th Jan, 14th Feb, 14th 28th, 29th 30th 31st Mar 1st, 2nd Apr	B Floor Classrooms New Hall & Music Rooms
London Gay Men's Choir	19th, 26th Jan 7th, 10th, 14th, 28th Jan, 4th,	
London Philharmonic Choir	25th Mar, 15th Apr	New Hall
London Symphony Chorus	6th, 7th Jan,	New Hall

### **Regular Hirers**

3S Swim School	Every Sunday	Swimming Pool
Barbican Lawn Tennis Club	Various Evenings	Tennis Courts
Global Harvesters Fellowship	Every Sunday	Main Hall or New Hall
Go Mammoth	Every Monday - Thursday Evenings	Gymnasium
NANUK Swimming	Every Thursday & Saturday	Swimming Pool
Otter Swimming Club	Every Wednesday	Swimming Pool
Royal Choral Society	Every Monday & 1st Apr	Main Hall
Tri for Fitness	Every Monday & Tuesday	Swimming Pool

### **Gymnasium Extension Project Update**

#### **7. a. Swimming Pool**

The pool is now back in use with all necessary approvals received.

#### **b. Gymnasium Extension**

The City Surveyor anticipates that work to the extended plant enclosure will be completed with all services fully operational by the end of February. We are therefore continuing with our plans to introduce the new facility into the timetable from the Summer Term 2015. We have been offered £30,000 towards the cost of the project. Full details are given in the Non-Public Report.

### **Pupil & Parent Data Protection Policy**

8. The Board last approved this policy in July 2009. The City of London Corporation is the data controller for the three City schools and GSMD. The Town Clerk's Information Officer has recently issued a revised policy after consultation with the schools with changes that are minor in detail covering such matters as scope, nomenclature and cross-reference correction. It is **recommended** that the Board approves the revised version of the policy attached at Annex B.

### **List of Annexes:**

- Annex A: Health and Safety Minutes  
Annex B: Pupil and Parent Data Protection Policy

Background Papers:  
None

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